



## **FIELD TRIP EDUCATOR (CONTRACT) – POSITION DESCRIPTION**

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The Charlotte Museum of History strives to provide quality educational programming for all ages. Our programs include daily guided tours of current exhibits and the historic Alexander homesite, field trips, lecture series, outreach opportunities, and more. The Museum is seeking a Field Trip Educator to help support our mission of sharing Charlotte's history with K-12 students via various educational programming.

The Field Trip Educator will work closely with members of the Education Department to assist in the preparation and delivery of onsite and offsite K-12 education programs. These programs include but are not limited to field trips, community outreach, Homeschool and Family Days, and virtual programs as assigned. Field Trip Educators are encouraged to explore the Charlotte Museum of History collections and exhibits in order to better help students make meaningful connections with the material covered in our education programs.

### **Duties include but are not limited to:**

- Facilitate educational programs for a K-12 audience, including school programs (field trips);
- Teach K-12 students on subjects related to Charlotte history, North Carolina history, the 18<sup>th</sup> century, the American Revolution, African American history, and Civil Rights in engaging and innovative ways specific to the grade-level served;
- Assist with the design and implementation of new interactive elements and educational materials (games, assignments, activities, etc.) for school programs, exhibitions, classroom resources for educators, and more;
- Support the Education Department on various projects with other duties assigned.

### **Physical Requirements**

- During school programs, Field Trip Educators must be able to move about the historic Alexander homesite and through the historic buildings while managing various-sized groups;
- Remain in a stationary position during school programs lasting approximately 150 minutes total;
- The ability to work in outdoor weather conditions;
- Move materials up to 30lbs during the setup and breakdown of educational programs.

### **Qualifications/Prerequisites**

The ideal applicant is/has:

- Must have a bachelor's degree, or be currently enrolled in an undergraduate degree program in one of the following areas: Museum Studies, Public History, History, Education, Anthropology, or another related field;
- Teaching experience in a formal or informal setting;
- Teaching experience at a museum and/or historic site is a plus, but not required;
- Be able to work both independently and in a collaborative environment;
- Be open-minded in learning new topics and skills;
- Must be willing to undergo a background check with Charlotte-Mecklenburg Schools.

**Timeline**

This temporary position is contracted for a 4-month period, with opportunities for extension and/or renewal based on performance. The position will average 10-12 hours per week when school programs are at their highest demand.

**Compensation and Benefits**

This position will provide an hourly wage of \$17/hour. The position will average 10-12 hours per week when school programs are at their highest demand.

**How To Apply:**

Apply for this internship by submitting the following materials:

- Letter of Interest
- Current Resume/CV
- Letter of Recommendation from a faculty member or employer

**All application materials are due by Friday, August 12, 2023**

Please submit all application materials as one package to Mea Agazio, Education & Engagement Manager, at [marianna@charlottemuseum.org](mailto:marianna@charlottemuseum.org). Applications are reviewed on a rolling basis when all materials are received. Failure to submit materials may result in an application's dismissal from the application review process. Recommenders may send letters directly to the above email.